Whidbey Island Water Systems Association
General Membership Meeting Minutes

June 20, 2018

I. **Call to Order**
Jim Patton called to order the regular meeting of the Whidbey Island Water System Association General Membership Meeting at 5:00 pm on June 20, 2018 at the Coupeville Library.

II. **Quorum Call**
Confirmation of a quorum was made.

III. **Approval of Agenda**
A motion was made to approve the agenda, a second received from the crowd. Motion approved unanimously.

IV. **Approval of Minutes from last meeting**
Jim Patton presented minutes as prepared by Randi Perry. A motion was made from the floor to approve March 21, 2018 General Membership Meeting Minutes, second from the floor, motion passed unanimously.

V. **Treasurer's Report**
Bethel Hart presented the Treasurer's Report. Bank balance is down just a bit compared to 2017. Discussion of money in bank took place. Scholarship program is still in the works. Work is being done to reach out to folks with outstanding balances. A motion was made to approve the Treasurer's Report, second from the floor, motion passed unanimously.

VI. **Pass the word**
Jim Patton announced the next meeting will take place at the Coupeville Library the third week of September.

VII. **Introductions & Meeting theme**
Patton stated the two themes of the meeting: One: Introduction of members of two national organizations (AWWA & WAWARN) that are prepared to assist drinking water purveyors; and two: inform members about new digital access to well information. He requested all present to introduce themselves.

VIII. **Meeting Program**
Jeff Lundt (American Water Works Association, NW Washington Subsection. Jeff presented slides and discussion of programs AWWA offers for succession training and recruitment of young professionals. AWWA is present at career fairs in high schools, holds workshops and short schools to help existing operators earn Continuing Education Credits, the organization also fund raises for water for People and holds Young Professionals gatherings for those new to the industry. Discussion of AWWA "Training-in-a-box" took place. These programs allow different instructors access to topic material and offers consistency. AWWA will only charge $80 per WIWSA member for attending training sessions provided that WIWSA is itself a member of AWWA (vice only individual board members).
Ned Worcester, Water and Wastewater Agency Response Network (WARN), NW Region. Ned defined mutual aid as neighbors helping neighbors or utilities expressing willingness to exchange resources, supplies, staff, or equipment in consistent pre-negotiated terms. WARN receives requests from a member in need and distributes it to all members. Members than have the option to assist with the request. The WARN contract must be approved by the governing body and provides a formal agreement that protects utilities and consists of a set process for the providing utility to be compensated for the resources shared. WARN is working to facilitate working relationships throughout the state. These contacts can be relied on in the event of an emergency. It establishes an outside utility contact who agrees to be the partner agencies first call to start requesting supplies or resources that are needed. This can shorten the amount of down time of the effected agency.
Doug Kelly, Island County Hydrogeologist. Doug conducted an online walk through of Island County's Well Data application. The application provides well details for location, depth, water quality test results.
Jim Patton, WIWSA President. Jim presented the updated bylaws. Bylaws have not been updated since the organization's inception. Bylaws were distributed prior to the March Quarterly Meeting and discussed at that time. Bylaws were redistributed via email and members were asked to review and bring comments. A motion came from the floor to approve the updated bylaws as presented. A second came from the floor to approve the updated bylaws. The motion passed unanimously.
Floor was open to discussion/questions.

IX. **Adjournment** Jim Patton adjourned the meeting at 7:05 pm

Minutes submitted by: Randi Perry